

# North Branch Chicago River Watershed Workgroup Public Comment Policy

*Adopted: July 14, 2021*

- 1) Members of the public shall be afforded time to comment on agenda items and other matters germane to the business of the North Branch Chicago River Watershed Workgroup (NBWW) in accordance with these Rules.
- 2) The Chair of the Meeting shall manage the public comment section of NBWW Meetings, including enforcing rules governing public comment.
- 3) NBWW administrative staff shall support the management of public comment during all NBWW meetings.
- 4) The agenda of every NBWW meeting shall include a reservation of time near the beginning of the meeting for public comment.
- 5) The Chair of the meeting shall recognize and allow to speak any person desiring to speak during Public Comment.
- 6) The total cumulative time of all public comment shall be limited to 30 minutes unless determined otherwise by the Chair of the meeting.
- 7) Public comment is limited to three minutes per individual, unless the Chair of the meeting designates a longer period.
- 8) No Board or Committee Member should interrupt a speaker during public comment.
- 9) The Chair of the meeting has the right to interrupt a speaker in order to enforce these or other applicable rules.
- 10) Speakers shall be entitled to address the Public Body on a first-recognized, first- served basis. In the event that all persons desiring to speak during the Public Comment are not able to do so within the time limit allowed, the Chair of the meeting shall have the option (but not the obligation) of extending the time allocated for Public Comment, either at the point designated on the agenda, or at such later point on the agenda, or as the Public Body may otherwise determine.