



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Introductions & Roll Call

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:34 pm via a public zoom meeting. Executive Board members present were Brandon Janes (President), Village of Deerfield; Matt Farmer, Village of Northbrook; Rob Flood, North Shore Water Reclamation District (NSWRD); Al Giertych, Lake County Division of Transportation (LCDOT); Emily Grimm, Village of Winnetka; Robyn Flakne, Village of Glenview; and Nick Huber, Lake County Forest Preserve District (LCFPD). A roll call was performed and an NBWW Executive Board quorum was present.

2. Public Comment – None

3. NBWW Meeting Minutes Approvals

a. Approve December 08, 2021 NBWW Executive Board Meeting Minutes

The December 08, 2021 NBWW Executive Board Meeting Minutes were approved, with no discussion or questions. First Motion: Emily Grimm, Village of Winnetka, Second Motion: Rob Flood, NSWRD. The motion passed with unanimous consensus via roll call vote.

b. Approve December 20, 2021 NBWW Executive Board Meeting Minutes

The December 20, 2021 NBWW Executive Board Meeting Minutes were approved, with no discussion or questions. First Motion: Matt Farmer, Village of Northbrook, Second Motion: Emily Grimm, Village of Winnetka. The motion passed with unanimous consensus via roll call vote.

4. Old Business

a. NBWW Monitoring Committee Update: Rob Flood gave a Monitoring Committee update to the NBWW Executive Board members. The NBWW submitted the draft NBWW Preliminary NARP Workplan and FY2022 NBWW Monitoring Strategy to the Illinois EPA on December 29, 2021. NSWRD Board approved the NBWW FY2022 Technical Services Agreement for water column chemistry so Rob will submit the agreement for signatures. All 2021 NSWRD water quality data has been tabulated and sent to MBI for compilation. The 2021 data will be submitted to the Illinois EPA Spring 2022 to satisfy the NBWW agency member NPDES in-stream monitoring data submission.

b. Preliminary NARP Workplan Discussion: The updated NARP Workplan cost breakdown for FY2022 monitoring services was presented for comments or questions. The costs have been reduced from the previous version due to a double-counting error. This reduction in costs has been updated in the FY2022 Membership Dues cost scenarios for the NBWW Executive Board meeting consideration. Chuck Bodden suggested Geosyntec split out the Middle Fork related FY2022 monitoring costs for NBWW Executive Board consideration. Brandon Janes will review the costs and determine if a January 2022 Special Meeting will be needed to review this information. The cost revisions will need to be updated in the NBWW NARP Workplan (once finalized) to be used in the FY22 – FY24 NARP Request for Proposals.

5. New Business

a. February 09, 2022 Presenter(s): Ashley Strelcheck asked the NBWW Executive Board for input or feedback on potential presenters from the Executive Board and/or Monitoring Committee to present the FY2022 NBWW membership dues to the NBWW general membership on February 9, 2022 to help members better understand the increase to membership dues due to the NARP related expenses. Additionally, a request for a Geosyntec



representative to provide a short educational presentation about the NARP and the two potential financial outcomes (A & B) to the membership to breakdown the cost items. Geosyntec agreed to provide a presentation. Brandon Janes (with potential assistance by another Board or Committee member) volunteered to present the FY2022 membership dues to the NBWW general membership at the February 9, 2022 meeting.

6. Financial Report

- a. Ratify Revenues -Expenditures: Ashley Strelcheck, NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. Ratify Revenues/Expenditures: First Motion: Rob Flood, NSWRD, Second Motion: Al Giertych, LCDOT. The motion passed with unanimous consensus via roll call vote.
- b. FY2022 – 2024 NARP Expenditures & FY22 Budget): Ashley presented the FY2022 draft budget and three FY2022 membership dues scenarios (at the request for the Executive Board) that included all up-to-date projected revenues and expenditures. The FY2022 membership dues scenarios present increases to NBWW Agency members to provide necessary revenue to pay for FY2022 expenditures due to the increased costs related to the NBWW NARP.

The Executive Board members discussed the three scenarios and provided interest in two of the three scenarios. Matt Farmer, Village of Northbrook, made a motion to approve Scenario 2, 50%/50% split in the costs between POTWs (50%) and NBWW agency members (50%). The POTW 50% portion will be split among the NSWRD (75%) and the Village of Deerfield (25%). Robyn Flakne, Village of Glenview, seconded that motion. AYES: Janes, Grimm, Giertych, Farmer and Flakne, NAYS: Flood, Abstain: Huber. Motion Passed 5-1-1.

With Scenario 2 approved by the NBWW Executive Board, Ashley updated the FY2022 budget with the approved membership dues revenue, so it was a balanced fiscal budget. Matt Farmer, Village of Northbrook, made a motion to approve the revised FY2022 budget as presented, Al Giertych, LCDOT seconded that motion. The motion passed with unanimous consensus via roll call vote.

7. Member Remarks – None

8. Next Meetings:

February 9, 2022 NBWW General Membership Meeting

9. Adjournment – 2:15 pm

First Motion: Rob Flood, NSWRD, Second Motion: Robyn Flakne, Village of Glenview. The motion passed with unanimous consensus via roll call vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Al Giertych	Lake County Division of Transportation
Ashley Strelcheck	Lake County Stormwater Management Commission & NBWW Coordinator



NAME	ORGANIZATION
Brandon Janes	Village of Deerfield
Brian Valleskey	Geosyntec Consultants, Inc.
Chuck Bodden	North Shore Water Reclamation District
Dave Miller	North Shore Water Reclamation District
Emily Grimm	Village of Winnetka
Jacob Jozefowski	Lake County Stormwater Management Commission
Larry Bridges	East Skokie Drainage District
Leonard Dane	Deuchler Engineering
Matt Farmer	Village of Northbrook
Nick Huber	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District
Robyn Flakne	Village of Glenview

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