



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Introductions & Roll Call

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:38pm.

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Jack Bielak**, Village of Northbrook; **Nick Huber**, Lake County Forest Preserve District (LCFPD); **Robyn Flakne**, Village of Glenview; **Chuck Bodden**, North Shore Water Reclamation District, (NSWRD) and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed and an NBWW Executive Board quorum was present. Jack Bielak was not included in roll call vote until after Agenda item 6a.

2. Public Comment – None

3. NBWW Meeting Minutes Approvals

- a. Approve July 13, 2022 NBWW Executive Board Meeting Minutes
Flood motioned to accept the July 13, 2022 Executive Board Meeting Minutes, seconded by Bodden. The motion passed with unanimous vote.

4. Financial Report

- a. **Ratify Revenues-Expenditures:** Mia Gerace, Interim NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. Flood motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed with unanimous consensus via a roll call vote.
- b. **FY2022 Budget:** Gerace presented the FY2022 draft budget to the Executive Board. No questions or comments from the Executive Board.

5. Old Business

- a. **IDOT Membership Update:** IDOT is still processing NBWW's FY22 payment. Their membership status was approved at the July NBWW meeting.
- b. **City of Waukegan Membership Update:** The City of Waukegan processing NBWW's FY22 payment. The payment was delayed due to a staff member on leave.
- c. **Monitoring Committee Update:** Flood reported on the 12:30pm Monitoring Committee meeting updates. Please see the 12:30 NBWW Monitoring Committee meeting minutes for more information on the NSWRD water quality monitoring results and the NARP update from Geosyntec.

6. New Business

- a. **Approve by Appointment, Vice President: Jack Bielak, Village of Northbrook (Alternate: Jim Baxa):** A motion was made by Bodden to accept this appointment, seconded by Flakne. The motion passed unanimously by roll call vote.
- b. **Geosyntec Consultants Membership Approval:** A motion was made by Bielak to accept Geosyntec's membership, seconded by Flood. The motion passed with a unanimous vote.



- c. **West Skokie Drainage District (WSDD) Membership Approval:** A motion was made by Bodden to accept WSDD’s membership, seconded by Huber. The motion passed with a unanimous vote.
- d. **West Deerfield Township Membership Removal:** Gerace informed the Board that West Deerfield Township will be leaving the NBWW.
- e. **FY22 MBI Contract Amendment:** Chris Yoder, MBI is requesting an FY22 no-cost time extension contract amendment to complete the 2020-2021 Monitoring Report until March 2023. The NBWW Monitoring Committee recommended to the Executive Board to approve this contract amendment. A motion to approve this amendment was made by Flood, seconded by Bielak. The motion passed unanimously via roll call vote.

7. Member Remarks

- a. Illinois River Study Group Meeting on Wednesday, November 9 from 1-4pm (virtual option offered) – This meeting conflicts with the November 9, 2022 NBWW Monitoring Committee and Executive Board meetings. Ashley Strelcheck will try and get a recording of this meeting and share with the members.
- b. Mia Gerace, Stormwater Coordinator SMC Resignation – Today is Mia’s last day as the NBWW Stormwater Coordinator. Mia has taken a position at DuPage County, Illinois as an Emergency Management Specialist. Although the NBWW and Lake County Stormwater Management Commission is sad to see Mia leave, congratulations and well wishes to Mia with her new position!

8. Next Meeting:

- a. November 09, 2022 NBWW Executive Board Meeting, Patty Turner Center Members Room B

9. Adjournment – 2:03 pm

Bodden motioned to adjourn, seconded by Flakne. The motion passed with unanimous vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Ashley Strelcheck	Lake County Stormwater Management Commission & NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Chuck Bodden	North Shore Water Reclamation District
Jack Bielak	Village of Northbrook
Josephine Meincke	North Shore Water Reclamation District
Leonard Dane	Fehr Graham Engineering & Environmental
Mia Gerace	Lake County Stormwater Management Commission & Interim NBWW Coordinator
Nick Huber	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District
Robyn Flakne	Village of Glenview