



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:40pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Jack Bielak**, Village of Northbrook; **Nick Huber**, Lake County Forest Preserve District (LCFPD); **Robyn Flakne**, Village of Glenview; **Chuck Boddan**, North Shore Water Reclamation District, (NSWRD), **Emily Grimm**, Village of Winnetka and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed and an NBWW Executive Board quorum was present.

3. Public Comment – None

4. Approve January 11, 2023 NBWW Executive Board Meeting Minutes

Boddan motioned to accept the January 11, 2023 Executive Board Meeting Minutes, seconded by Bielak. The motion passed with unanimous vote.

5. Financial Report

a. **Ratify Revenues-Expenditures:** Strelcheck, presented the expenditures and revenues to the NBWW Executive Board for ratification. Grimm motioned to ratify the revenues and expenditures, seconded by Flood. The motion passed with unanimous consensus via a roll call vote.

b. **NBWW Budget Review**

Strelcheck presented the FY2023 budget. There were no comments or questions.

6. Old Business

a. **Monitoring Committee & NARP Update**

Flood gave an update for the Monitoring Committee. Stephen McCracken, DRSCW gave a presentation on the IPS model and their approach to the NIP during the Monitoring Committee meeting. The NBWW is considering the Monitoring Strategy 2024 core site bioassessment monitoring or waiting until the full bioassessment sampling in 2026. The Monitoring Committee requested a cost estimate for the biennial sampling (4-6 core sites) to make a more informed decision. The NBWW workplan discussion was tabled until a later meeting. The Monitoring Committee has reviewed and provided comments on the 2020-2021 NBWW Monitoring Report; the final report will be reviewed and possibly approved at the next Committee meeting.

b. **NBWW 2022 Workplan Discussion**

The NBWW Executive Board agreed to table this agenda item to a later meeting, given the Monitoring Committee was unable to review this agenda item at their meeting (not enough time to discuss).

c. **Virtual Attendance**

Strelcheck mentioned that both the NBWW and DRWW general membership meetings in February 2023 had several requests from members (and some nonmembers) to attend those meetings virtually. The current decision by the NBWW is to only allow presenters and consultant updates to attend virtually. Strelcheck is



NBWW Executive Board Meeting

Wednesday, March 08, 2023 at 1:30pm – 2:30pm
Patty Turner Center, Members Room B
375 Elm Street Deerfield, IL 60015

requesting to allow members and the public to attend virtually to the general membership meetings (not advertised), inform the participants that a quorum is needed in-person still for voting and virtual attendees will not be granted a vote. As long as a quorum continues to be in-person for voting at the general membership and enough time in advance of the meeting is given to give out the zoom information, Strelcheck is okay with this approach. The NBWW Executive Board gave Strelcheck the approval to use this approach.

7. New Business

a. Village of Winnetka Executive Board Representative Revision Approval

The Village of Winnetka would like to revise their representation on the NBWW Executive Board. The primary Executive Board member would be Emily Grimm (removing James Bernahl) and her alternate would be Obaid Khalid. Bodden motioned to approve this Executive Board representative change, seconded by Bielak. The motion passed with unanimous consensus via a roll call vote, Grimm abstained.

b. IDOT Membership Approval

Illinois Department of Transportation (IDOT) has paid their FY22 membership dues, and their signed membership agreement is on file. Bielak motioned to approve the IDOT membership, seconded by Grimm. The motion passed with unanimous consensus via a roll call vote.

c. Chicago Botanic Garden Membership Approval

Chicago Botanic Garden has paid their FY23 membership dues and their signed membership agreement is on file. Bodden motioned to approve the Chicago Botanic Garden membership, seconded by Huber. The motion passed with unanimous consensus via a roll call vote.

8. Member Remarks

- a. There has been some access and redirect issues with the workgroup websites. SMC is working on adding additional security measures and changing the passwords.
- b. The Lake County Forest Preserve District (LCFPD) were informed that there was a lot of microplastics (nurdles) within the Middle Fork of the Middlefork Savanna Forest Preserve. The LCFPD requested assisting in tracking the source of the microplastic nurdles. A suggestion to inform the upstream MS4 community enforcement officer would be a next step to help investigate the source of the discharge. Strelcheck will take the lead on this coordination.
- c. North Shore Water Reclamation District is compiling the Illinois EPA annual report for NBWW monitoring for the NBWW NPDES permitting agencies. Strelcheck will complete the cover letter for the annual report.

9. Next Meeting: NBWW Executive Board Meeting: April 12, 2023, Patty Turner Center, Deerfield, Illinois

10. Adjournment – 2:12 pm

Bielak motioned to adjourn, seconded by Grimm. The motion passed with unanimous vote.\

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Ashley Strelcheck	Lake County Stormwater Management Commission & NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Chuck Bodden	North Shore Water Reclamation District



NORTH BRANCH
CHICAGO RIVER
WATERSHED
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NAME	ORGANIZATION
Emily Grimm	Village of Winnetka
Jack Bielak	Village of Northbrook
Josephine Meincke	North Shore Water Reclamation District
Leonard Dane	Fehr Graham Engineering & Environmental
Nick Huber	Lake County Forest Preserve District
Obaid Khalid	Village of Winnetka
Rob Flood	North Shore Water Reclamation District
Robyn Flakne	Village of Glenview