



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:33pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Matt Ueltzen**, Lake County Forest Preserve District (LCFPD); **Robyn Flakne**, Village of Glenview (entered the meeting at agenda item 5a); **Chuck Boddén**, North Shore Water Reclamation District (NSWRD); **Hayley Frank**, Village of Winnetka; and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and a NBWW Executive Board quorum was present.

3. Public Comment – None

4. Approve January 10, 2024, NBWW Executive Board Meeting Minutes

Boddén motioned to accept the January 10, 2024, Executive Board Meeting Minutes, seconded by Flood. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures: Ashley Strelcheck, NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Ueltzen motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed with unanimous consensus via a roll call vote.

b. NBWW Budget Review: Strelcheck presented the NBWW budget. There were no comments or questions.

6. New Business - None

7. Old Business

a. Monitoring Committee & NARP Update

Flood gave an update from the Monitoring Committee meeting. NSWRD completed FY24 sampling in February; the next round of sampling will be performed in May 2024. NSWRD and SMC submitted NBWW's Illinois EPA NPDES in-stream monitoring report on behalf of the permit holder members in February 2024. Currently, Geosyntec is working on the NBWW in-stream model, which includes a hydrologic model and an in-stream water quality model.

b. NBWW Water Quality Summary Report consultant selection

Flood gave an overview of the NBWW Monitoring Committee discussion for reviewing the NBWW Water Quality Summary Report Request for Proposals. The Committee members considered the combined scoring (from Executive Board and Monitoring Committee members), proposal price and NBWW budget, proposed scope of work, and experience for the discussion. The Monitoring Committee recommended Geosyntec Consultants for completing NBWW's Water Quality Summary Report proposal to the NBWW Executive Board. The Executive Board agreed with the Monitoring Committee's recommendation. Boddén motioned to approve Geosyntec Consultants for completing NBWW's Water Quality Summary Report and to start drafting a contract



for signature based on the proposal, seconded by Frank. The motion passed with a unanimous roll call vote, (6-0).

8. Member Remarks

The Village of Glenview is implementing a streambank stabilization project on a former flood buyout property in Glenview (named Long Valley) under an Illinois EPA Section 319 grant. Strelcheck requested project information for the North Branch Chicago River Watershed-Based Plan for project updates.

9. Next Meeting: NBWW Executive Board meeting: April 10, 2024, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

10. Adjournment – 1:53pm

Bodden motioned to adjourn, seconded by Flood. The motion passed with a unanimous vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Brian Valleskey (virtual)	Geosyntec Consultants
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Leonard Dane	Fehr Graham E & E
Matt Ueltzen	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview