



NBWW Executive Board Meeting

Wednesday, March 19, 2025 at 1:30pm – 2:30pm

Village of Deerfield, Village Hall

850 Waukegan Rd, Deerfield, IL 60015

NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:32pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Keeley Evans**, Village of Northbrook; **Robyn Flakne**, Village of Glenview; **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Hayley Frank**, Village of Winnetka; and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present. A full list of attendees is at the bottom of the meeting minutes.

3. Public Comment – None

4. Approve January 8, 2025, NBWW Executive Board Meeting Minutes

Bodden motioned to accept the January 8, 2025, Executive Board Meeting Minutes, seconded by Evans. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures:

Ashley Strelcheck, NBWW Meeting Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Flood motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Frank – aye, Bodden – aye, Flood - aye.

b. NBWW Budget review:

Strelcheck presented the NBWW budget. There were no comments or questions.

6. Old Business

a. Monitoring Committee Update

Rob Flood, Monitoring Committee Chair, gave an update on the water column chemistry February sampling (all sites have been sampled minus one location that was frozen).

i. Nutrient Assessment Reduction Plan (NARP) Update

Strelcheck provided an update from Geosyntec Consultants (see below):

Geosyntec Consultants, Inc. dug into the reaeration scenario, which has been a bit of a challenge with the following findings:

- Geosyntec have researched past studies that quantify the effect of enhanced reaeration through passive aeration facilities such as stepped spillway.
- The method was implemented into the current model to assess the impact on low DO at locations near SR8 and WF21, where monitoring results in 2022 showed low DO violations.
- The preliminary simulated results showed localized improvement, but the effect diminishes downstream due to SOD and BOD.



- This practice should be implemented close to areas with low DO concerns, and coupled with other practices to address high SOD issue (if present).
- Next step is to refine the model segment (potentially upstream of the current model domain) to look at the impact of enhanced reaeration on low DO.

Geosyntec hopes to have this completed along with remaining scenarios by next month. Additionally, Geosyntec will be looking at a draft outline for the implementation section of the report (due at the end of the year), which will be distributed in two weeks for feedback at the April NBWW meetings.

ii. Reminder to take [NBWW NARP Survey](#)

Strelcheck gave a reminder to meeting attendees to take the NBWW NARP survey by March 28, 2025.

b. Future water quality summary report discussion

The NBWW Executive Board discussed the frequency of future water quality reports to be updated. The NBWW Executive Board asked to bring the NBWW 2018-2023 Water Quality Summary Report to the August general membership meeting to ask the membership if the report is being used, how it is being used and it's usefulness to the members before committing to a time frame. The NBWW Executive Board tentatively proposed bioassessment sampling efforts every 6 years and potentially updating the water quality summary report in between bioassessment sampling reports since similar information is summarized in the bioassessment reports.

c. Dual County MS4 Workshop not-to-exceed \$500 sponsorship approval

Strelcheck presented the request from Lake County Stormwater Management Commission and McHenry County for a Pollution Prevention & Good Housekeeping Workshop not-to-exceed \$500 sponsorships to the NBWW Executive Board for approval. There were no questions. Flood motioned to approve the not-to-exceed \$500 sponsorship for the Pollution Prevention & Good Housekeeping Workshop, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Frank – aye, Bodden – aye, Flood – aye.

7. New Business

a. Village of Glenview new alternate position vote: Adriana Webb, Deputy Director of Public Works

The Village of Glenview requested Adriana Webb, Deputy Director of Public Works, be voted as the new alternate for the Village. There were no questions. Bodden motioned to approve Adriana Webb's alternate position for the Village of Glenview, seconded by Evans. The motion passed via a unanimous consensus.

b. NBWW microbial source tracking update

Flood gave a summary of NBWW Monitoring Committee member Alana Bartolai's summary of initial microbial source sampling cost information for NBWW sites. Strelcheck requested some additional information from the NBWW Executive Board to gather more detailed laboratory quotes for microbial source sampling. Based on the questions and discussions, the NBWW Executive Board is interested in getting more detailed laboratory quotes for microbial source sampling, get more details on cost of human vs. wildlife sources for E.coli, assessing costs based on 5-10 NBWW sites (focusing on historical high E.coli sites), receiving some feedback from laboratories on best practice for frequency of sampling and how those labs can work with NSWRD sampling staff to gather water samples (and sample hold time). Bartolai, Flood and Strelcheck will work to gather additional information



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for the April 9, 2025 NBWW meetings.

8. Member Remarks - None

9. **Next Meeting:** NBWW Executive Board meeting: April 9, 2025, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

10. Adjournment –2:17pm

Evans motioned to adjourn, seconded by Flood. The motion passed with a unanimous vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Alana Bartolai	Lake County Health Department
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Janice Aull	Skokie Consolidated Drainage District
Josephine Meincke	North Shore Water Reclamation District
Keeley Evans	Village of Northbrook
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview