



**NBWW JOINT EXECUTIVE BOARD & MONITORING COMMITTEE MEETING MINUTES**

**1. Call Meeting to Order**

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:08pm.

**2. Roll call**

- a. Executive Board roll call: Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Keeley Evans**, Village of Northbrook; **Robyn Flakne**, Village of Glenview; **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Nick Huber**, Lake County Forest Preserve District (LCFPD); and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present.
- b. Monitoring Committee roll call: **Rob Flood**, NSWRD and Monitoring Committee Chair; **Michael Warner**, Gewalt Hamilton Associates; **Janice Aull**, Skokie Consolidated Drainage District (SCDD) were present at the meeting. **Leonard Dane**, Hey & Associates attended the meeting virtually. There was not a Monitoring Committee quorum present at this meeting.

A full list of meeting attendees is at the bottom of the meeting minutes.

**3. Public Comment – None**

**4. Approve April 9, 2025, NBWW Monitoring Committee Meeting Minutes**

*This agenda item was tabled due to a lack of a Monitoring Committee quorum for vote.*

**5. Approve May 14, 2025, NBWW Executive Board Meeting Minutes**

Bodden motioned to accept the May 14, 2025, Executive Board Meeting Minutes, seconded by Flakne. The motion passed with a unanimous vote.

**6. Financials**

a. Ratify NBWW Revenues-Expenditures:

Ashley Strelcheck, NBWW Meeting Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Evans motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Huber – aye, Bodden – aye, Flood – aye (6-0).

b. NSWRD Technical Services Agreement Contract Amendment #1 approval

Strelcheck presented the NSWRD Technical Services Agreement Contract Amendment #1 for approval. Strelcheck explained the scope of work expansion and cost increase request for microbial source tracking sampling (five site locations, four sampling events in 2025) with shipping costs, and Dissolved Oxygen (DO) sampling and analysis upstream and downstream of the Skokie River Highland Park streambank stabilization project (pool/riffle structures). Evans motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Huber – aye, Bodden – abstain, Flood – abstain (4-0-2).



c. NBWW Budget review:

Strelcheck presented the NBWW budget. There were no comments or questions.

**7. Old Business**

a. Water chemistry monitoring update

i. NBWW microbial source tracking update

Rob Flood, Monitoring Committee Chair, gave an update to the Board and Committee on the water quality sampling and the microbial source tracking efforts. NSWRD completed the May water quality sampling and was able to use two out of the five NBWW monitoring sites for E. coli samples and send them overnight to Grand Valley State University for testing for 3 microbial source tracking markers (human, dog and gull). There were no questions.

b. NBWW Nutrient Assessment Reduction Plan (NARP) Update

Brian Valleskey, Geosyntec Consultants, provided a brief update on the NBWW NARP development. Geosyntec has utilized the calibrated 2022 model as the baseline scenario for additional management scenarios to use. The five management scenarios include: (1) Skokie Lagoon bypass, (2) 50% urban runoff reduction, (3) enhanced reaeration, (4) hybrid #1 wastewater treatment plants (WWTP) capped at 0.5 mg/L and 25% TP load reduction from urban runoff with a second alternative that includes Skokie Lagoons bypass and (5) watershed total phosphorus reductions (100, 500, 1000 lbs.). The general summary of the scenarios indicated a similar max mean TP concentration of 0.2-0.3 mg/L for the 5 scenarios but the biggest impacts to lowest number of days Dissolved Oxygen concentrations were below standard was the (1) and (4) with Skokie Lagoon bypass scenarios.

From this information, Geosyntec was interested in gaging additional feedback from MS4 communities and the North Branch Chicago River watershed stakeholders to determine how many projects have been implemented (and through what funding source) throughout the watershed. Geosyntec will work with SMC to draft a short Webapplication that allows the public to provide their past project information so it can be used to determine how much phosphorus has been reduced previously in the watershed. In turn, this will hopefully give Geosyntec a better understanding of future phosphorus reductions for the NARP implementation plan.

c. Draft high Chloride sites email language review

Strelcheck presented the draft high Chloride sites email language for Board and Committee member review. The Board and Committee requested additional time to review this language with the intent of bringing a revised version to the July NBWW meeting for approval and to send out to the 5 highest NBWW monitoring sites (based on the February 2025 sampling results) tributary areas in mid-late August 2025.

**8. New Business - None**

**9. Member Remarks – None**

**10. Next Meeting:** NBWW Executive Board meeting: July 9, 2025, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)



NORTH BRANCH  
CHICAGO RIVER  
WATERSHED  
WORKGROUP

**NBWW Joint Executive Board &  
Monitoring Committee Meeting**

Wednesday, June 11, 2025 at 1:00pm – 3:00pm  
Village of Deerfield, Village Hall  
850 Waukegan Rd, Deerfield, IL 60015

**11. Adjournment – 2:26pm**

Flood motioned to adjourn, seconded by Bodden. The motion passed with a unanimous vote.

**NBWW Executive Board Meeting Attendees**

<b>NAME</b>	<b>ORGANIZATION</b>
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Brian Valleskey	Geosyntec Consultants Inc.
Chris Johnson	Illinois Sierra Club
Chuck Bodden	North Shore Water Reclamation District
Janice Aull	Skokie Consolidated Drainage District
Josephine Meincke	North Shore Water Reclamation District
Keeley Evans	Village of Northbrook
Leonard Dane (virtual)	Hey & Associates
Mark Olszewski	Village of Deerfield
Michael Warner	Gewalt Hamilton Associates
Nick Huber	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview