



## NBWW JOINT EXECUTIVE BOARD & MONITORING COMMITTEE MEETING MINUTES

### 1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:04pm.

### 2. Roll call

- a. Executive Board roll call: Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Keeley Evans**, Village of Northbrook; **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Matt Ueltzen**, Lake County Forest Preserve District (LCFPD); **Hayley Frank**, Village of Winnetka; and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present.
- b. Monitoring Committee roll call: **Rob Flood**, NSWRD and Monitoring Committee Chair; **Janice Aull**, Skokie Consolidated Drainage District (SCDD); **Chris Johnson**, Illinois Sierra Club; and **Alana Bartolai**, Lake County Health Department were present at the meeting. A roll call was performed, and an NBWW Monitoring Committee quorum was present.

A full list of meeting attendees is at the bottom of the meeting minutes.

### 3. Public Comment – None

### 4. Approve April 9, 2025, NBWW Monitoring Committee meeting minutes

Aull motioned to accept the April 9, 2025, Monitoring Committee meeting minutes, seconded by Flood. The motion passed with a unanimous vote.

### 5. Approve June 11, 2025, NBWW Executive Board meeting minutes

Bodden motioned to accept the June 11, 2025, Executive Board meeting minutes, seconded by Ueltzen. The motion passed with a unanimous vote.

### 6. Financials

#### a. Ratify NBWW Revenues-Expenditures:

Ashley Strelcheck, NBWW Meeting Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Bodden motioned to ratify the revenues and expenditures, seconded by Ueltzen. The motion passed via a roll call vote; Janes – aye, Evans – aye, Frank – aye, Ueltzen – aye, Bodden – aye, Flood – aye (6-0).

#### b. Forest Preserve District of Cook County (FPDCC) NBWW membership withdrawal

The Forest Preserve District of Cook County (FPDCC) sent an email to the NBWW requesting withdrawal from the NBWW Monitoring Committee and the NBWW membership. The NBWW Executive Board and Monitoring Committee members requested that Strelcheck draft a few membership exist questions for additional information on their request. No 2025 membership dues will be recouped from the FPDCC.



c. NBWW Budget review:

Strelcheck presented the NBWW budget. Janes requested to see the budget in a 3-year format for future budget planning; Strelcheck will display the budget in that format for the remaining NBWW Joint meetings for 2025.

**7. Old Business**

a. Water chemistry monitoring update

Rob Flood, Monitoring Committee Chair, gave an update to the Board and Committee on the water quality sampling and the microbial source tracking efforts. NSWRD will be completing the July water quality sampling towards the end of the month. Flood will send E. coli samples to Grand Valley State University for testing microbial source tracking markers (human, dog and gull). NSWRD will request the May and July microbial source tracking results. There were no questions.

b. NBWW Nutrient Assessment Reduction Plan (NARP) Update

Brian Valleskey, Geosyntec Consultants, provided an update on the NBWW NARP scenario cost estimates to the NBWW Executive Board and Monitoring Committee. The five management scenarios include: (1) Skokie Lagoon bypass, (2) 50% urban runoff reduction, (3) enhanced reaeration, (4) hybrid #1 wastewater treatment plants (WWTP) capped at 0.5 mg/L and 25% TP load reduction from urban runoff with a second alternative that includes Skokie Lagoons bypass and (5) watershed total phosphorus reductions (100, 500, 1000 lbs.). These scenarios and descriptions with their associated costs will be presented at the August 13, 2025 NBWW General Membership meeting for meeting discussion. The Board and Committee members suggested putting this information into a table format to summarize the information into a more user-friendly format for the report and possibly the August 13<sup>th</sup> meeting.

c. Draft high chloride sites email language review & approval

Strelcheck presented the revised draft high chloride sites email language for Board and Committee member review. The NBWW members requested additional language at the end of the email/letter, thanking the recipient for their support and adding Brandon Janes, NBWW President signature. Flood motioned to accept the revised draft high chloride sites email language with the additional language suggested by the Committee members, seconded by Evans. The motion passed with a unanimous vote.

**8. New Business**

a. Draft North Branch Chicago River Watershed Projects Webapplication Survey approval

Strelcheck presented the draft North Branch Chicago River watershed projects webapplication survey for NBWW Executive Board and Monitoring Committee review. The Board and Committee members requested a list of potential best management practices (BMPs) be added into the instructions section for users and a demonstration be added into the August General Membership meeting agenda.

**9. Member Remarks – None**

**10. Next Meeting:**

- a. NBWW General Membership Meeting: August 13, 2025, Lake Forest Municipal Service Building, Training Room, 800 N Field Dr, Lake Forest, IL 60045



NORTH BRANCH  
CHICAGO RIVER  
WATERSHED  
WORKGROUP

**NBWW Joint Executive Board & Monitoring Committee Meeting**

Wednesday, July 9, 2025 at 1:00pm – 3:00pm  
Village of Deerfield, Village Hall  
850 Waukegan Rd, Deerfield, IL 60015

Strelcheck and Janes will coordinate on booking the Deerfield Village Hall for this meeting to give more space for meeting attendees and avoid the additional traffic at the Lake Forest Municipal Service Building for the Bear Training Camp occurring on the adjacent property.

- b. NBWW Joint Executive Board & Monitoring Committee meeting: September 10, 2025, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

**11. Adjournment – 2:40pm**

Flood motioned to adjourn, seconded by Ueltzen. The motion passed with a unanimous vote.

**NBWW Executive Board Meeting Attendees**

NAME	ORGANIZATION
Alana Bartolai	Lake County Health Department
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Brian Valleskey	Geosyntec Consultants Inc.
Chris Johnson	Illinois Sierra Club
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Janice Aull	Skokie Consolidated Drainage District
Josephine Meincke	North Shore Water Reclamation District
Keeley Evans	Village of Northbrook
Matt Ueltzen	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview